



Capital Area Regional Tolling Authority

Board of Directors | 23 May 2024

Consent

Item 1: February Meeting Minutes

Attachment: Minutes

Item 2: Legal Services Disclosure

Attachments: Disclosures from BBK and Sloan Sakai

Action: Item 3

2024 CARTA Meeting Schedule
Attachment: Resolution

Proposed Board Meetings:

Monday June 10th at 1pm

Thursday August 1st at 12pm

Thursday October 17th at 12pm

Thursday December 19th at 12pm

Action: Item 4

Budget for FY 2024-2025

Attachment: Budget

Total Revenue: \$1,300,000

Loan from SACOG Managed Fund: \$1,300,000

Total Expenses: \$1,300,000

Administration Staff Costs: \$87,529

Administration Non-Staff Costs: \$296,666

Toll Program Staff Costs: \$215,805

Toll Program Consultant: \$700,000

Action: Item 4

Budget for FY 2024-2025

Attachment: Budget

Administrative Staff Hours

James Corless: 10 hours

Erik Johnson: 60 hours

Kacey Lizon: 40 hours

Robert Tadevich: 100 hours

Lanette Espinoza: 20 hours

Jeri Krajewski: 100 hours

Toll Program Staff Hours

Kristina Svensk: 150 hours

Kathleen Hanley: 400 hours

New Associate: 400 hours

Chase McFadden: 100 hours

Action: Item 5

Loan Agreement with SACOG

Attachments: Loan Agreement, Promissory Note

Loan Principal: \$1,300,000

Total Cost (with interest): \$1,600,00-\$1,700,000

Action: Item 6

Toll Program RFP

Attachments: Scope of Work

Scope of Work

Task 1: Project Management

Task 2: System Review

Task 3: Implementation Workplan

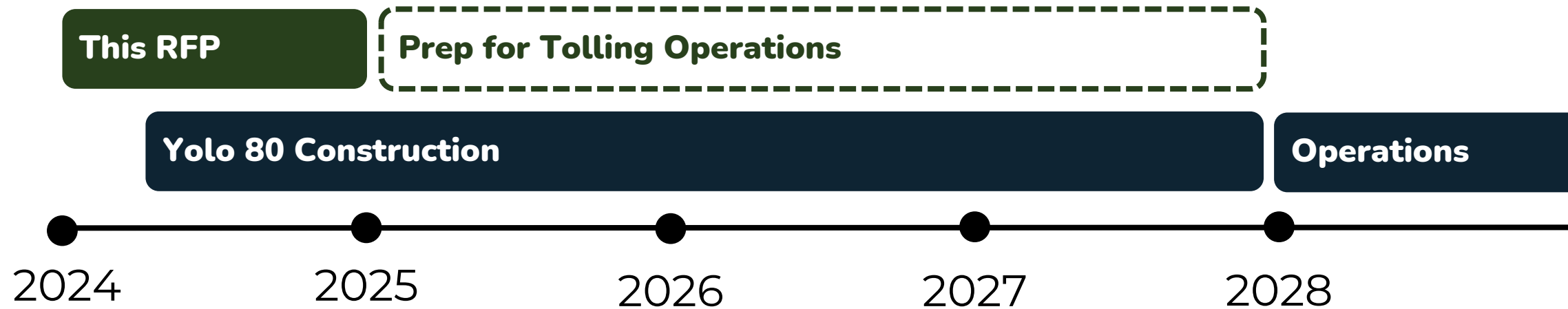
Task 4: Near-Term Policy Development

Task 5: Staffing Support

Action: Item 6

Toll Program RFP

Attachments: Scope of Work



Action: Item 6

Toll Program RFP

Attachments: Scope of Work

Staff Recommendation: Delegate Contract Award

RFP + Selection

Contracting

Consultant Work

Alternate: Board Action for Contract Award

RFP + Selection

Contracting

Consultant Work



Action: Item 7

Conflict of Interest Code

Attachments: Conflict of Interest Code, Disclosures

Scope of Work

Task 1: Project Management

Task 2: System Review

Task 3: Implementation Workplan

Task 4: Near-Term Policy Development

Task 5: Staffing Support

Receive & File / Other Matters

Joint Powers Authority Formation Activities

Attachment: Updated memo



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